

APPROVED MINUTES OF THE JULY 25, 2005 MEETING OF THE FAIRFAX COUNTY SMALL BUSINESS COMMISSION

Location: Fairfax County Government Center, 12000 Government Center Parkway,
Fairfax, Virginia, Conference Room 9

Attending: **SBC Members**
Samuel Phipps, Chairman, Lee District
Katy Fike, Mount Vernon District
Marjorie Castro, Providence District
Robert Secundy, At-Large
Tom Jacobi, Dranesville District
Marvin Powell, Sully District

Staff (Department of Purchasing and Supply Management)

Marvis Marshall, Office of Small Business, Director
George Bright, Buyer III
Martha Cooper, Admin. Assistant, IV

Absent: Omar Kader, At-Large
Harold Pyon, Vice-Chairman, Braddock District
Mark Roeber, Springfield District
Thomas Kim, At-Large

Vacant: Hunter Mill District
Mason District

Guest: A student, which is attending Northern Virginia College, along with his wife and Scott Monett were present.

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Sam Phipps called the meeting to order at 7:05 pm

Minutes from the June 27, 2005 meeting were approved as submitted.

Marvin Powell presented motion, Katy Fike seconded. The motion carried.

Staff Reports

Marvis Marshall handed out information regarding the Fairfax County Boards, Authorities and Commissions website, which lists the current membership for the SBC. At present, there are two vacancies.

Other information given to the SBC members related to the Virginia Business Emergency Survival Toolkit and the Women Entrepreneurs' Expo 2005.

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Sam asked Marvis if she had received any information as to the Minority Statistical Report. Ms. Marshall reported that a preliminary report had been done and approximately 52% was indicated as being awarded to small, woman-owned or minority-owned businesses. She also stated to be classified as a small business, the company had to have less 250 employees or \$10M in gross receipts. The county uses the same definition as the state.

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Finance Committee

Marvin Powell proposed a seminar for October 20, 2005 or October 27, 2005 relating to "Access to Capital" program combined with subject matter from the Education and Outreach Committee. The meeting would be held from 6:30pm – 8:30pm in the Board Auditorium. A brief discussion followed as to the structure of the meeting as to how many quest speakers to invite, the issues to be discussed, what type of marketing resources to obtain, and how many attendees to invite. Sam asked the Finance and Educational/Outreach Committee's to have a final report prepared by the next scheduled SBC meeting.

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Martha Cooper will inquire as to the availability for this meeting and send out confirmation as to the status.

Legislative Committee

Mark Roeber sent information via email to Martha Cooper relating to Legislative Bills being discussed. (See Attachment 1)

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Mount Vernon Lee Chamber

Katy Fike reported that she had attended a luncheon regarding BRAC. She also stated that there would be a positive impact in the Southern County area. Ms. Fike reported that Governor Warner had approved \$25M to help small businesses.

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McLean Chamber

Tom Jacobi had nothing to report for upcoming events for August; however, there will be an event that is scheduled for October 2005; no further information was given.

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Old Business

Sam stated that he had attempted to apply for certification for majority businesses through the website; he found that hard copies still were required to be filed.

Sam also reported that the Business Awards program is postponed since sponsorship is needed for this function.

Martha Cooper handed out an email from Mark Roeber along with a list of suggested awards (see attached) for the Business Awards program; the Commissioners made their preferred choice(s) and Tom Jacobi made a motion to accept the tally of the top five as listed; Bob Secundy seconded, and the motion carried as listed:

Deleted: Christina Heischmidt

1. Minority-Owned Small Business of the Year
2. Woman-owned Small Business of the Year
3. Small Business Young Entrepreneur of the Year
4. Small Business Person of the Year
5. Family-Owned Small Business

There is a symposium scheduled for September 28th in the Board Room, 8:00am – Noon.

New Business

Marvin Powell reported that he had received information on his membership with the Herndon-Dulles Chamber of Commerce.

George Bright asked the Commissioners information regarding small business catering services. This information could be posted to the website for future solicitations.

Adjournment

Tom Jacobi moved to adjourn. Bob Secundy seconded. Meeting was adjourned at 8:20pm.

